

### MANUAL RESULTS TIPS

We have noticed that you had some trouble uploading results. We have updated your results type to try to make it easier for you and have included basic instructions below:

#### MANUAL RESULTS ENTRY:

- (1) Login with coordinator account
- (2) Select "View My Events"
- (3) Select green icon with stopwatch inside to the right of the race for which you want to enter results
- (4) Select participant from drop down list and enter the time for that participant  
HH: MM: SS

If a participant name does not appear in the drop down list it is usually because of one of two reasons:

- (1) Participant not entered into event database
- (2) BIB number not assigned to participant within online event database

#### OFFLINE REGISTRATION:

- (1) Login with coordinator account
- (2) Select "View My Events"
- (3) Select red icon with pencil inside to the right of the event name OR the number next to the race name
- (4) Type registration data from paper registration form into to the provided fields
- (5) Be sure to enter the participants actual race day BIB numbers as you enter participant data

You can also visit the Coordinator Help area and download and watch the Results Overview video for additional pointers.

#### RESULTS & EVENT DATABASE OVERVIEW VIDEOS:

[http://www.allsportcentral.com/help/help\\_coordinators.cfm](http://www.allsportcentral.com/help/help_coordinators.cfm)

Contact [CustomerService@AllSportCentral.com](mailto:CustomerService@AllSportCentral.com) at 605 331 0030 if you have any questions. We would be happy to help out..

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Registration. Results. Relax.  
<http://www.AllSportCentral.com>

A Monumental Challenge..  
<http://www.MtRushmoreMarathon.com>